



City of Burlington

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AMENDED AGENDA COMMITTEE OF THE WHOLE CITY OF BURLINGTON

Tuesday, July 3, 2007, 6:30 P.M.
Common Council Chambers - 224 East Jefferson Street

Mayor Claude Lois
John Thate, Alderman 1st District
Robert Prailes, Alderman, 1st District
Robert Miller, Council President and Alderman, 2nd District
Peter Girolamo, Alderman, 2nd District
Tom Vos, Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Kent Strong, Alderman, 4th District
Katie Simenson, Alderman, 4th District

1. Call to Order – Roll Call
2. Citizen comments and questions
3. Approval of minutes June 19, 2007

4. Topic: DPW Needs Analysis Report Addendum with Applied Technologies	Presenter: Connie Wilson
<p>Purpose: Applied Technologies supplied a DPW Needs Analysis investigating three options to meet the needs of the two facilities and possible future growth. This analysis was discussed at the May 15, 2007 Committee of the Whole meeting, however, some questions were raised by the Council members. Applied Technologies drafted an Addendum, dated May 23, 2007, to provide information on the cost of renovating the existing DPW facilities, provided the estimated proceeds the land the current DPW sits on, the feasibility of using the old wastewater treatment plant site, selling that land and the estimated cost to buy additional land south of the current WWTP site. Because this item has been previously discussed at the May 15, 2007 C-O-W meeting, Resolution 4126(21) accepting this report is placed on tonight's Council agenda for approval.</p>	

5. Topic: Resolution 4131(26) approving Task Order Number Six with Applied Technologies, Inc. to provide engineering services for the conceptual design of an integrated facility for the not-to-exceed amount of \$29,800.	Presenter: Connie Wilson
<p>Purpose: In response to the DPW Needs Analysis for the Department of Public Works, Task Order Number Six is being recommended by the Utility Manager. Task Order Number Six will be for engineering services provided by Applied Technologies, Inc. for the conceptual design of an integrated facility to house the DPW and the WWTP divisions at the Water Pollution Control Facility set. Improvements planned will be remodeling and expanding the existing Administration Building, improvements to the existing Maintenance Building and the addition of a new Vehicle Storage Building. Funding for this project is not in the 2007 budget and will have to be budgeted for in 2008.</p>	

6. Topic: Ordinance 1835(8) to create Section 35-4(G) of the Code of the City of Burlington regarding nepotism.	Presenter: David Walsh
<p>Purpose: Alderman Simenson is requesting that the subject of nepotism be included in the City of Burlington Municipal Code. Chief David Walsh has prepared a recommendation and ordinance for review. Mimicking Appleton, Wisconsin's Policy regarding nepotism, this ordinance has been drafted to include nepotism in the Conflict of Interest section of the Municipal Code's "Code of Ethics" Section, creating Section 35-4(G). The ordinance states that, "No person in a supervisory position shall appoint to a position funded by his/her budget or operating under his/her direct or indirect supervision (unless in non-routine, emergency situation or conditions) a person who is a relative to him/her or a person considered to be a "significant other." For purposes of definition for this policy, a relative includes his/her spouse or any one of the following: parent, child, uncle, aunt, brother, sister, niece, nephew or any of the same relatives of his/her spouse. A "significant other" would include a person with whom the supervisor cohabits or with whom he/she maintains an intimate relationship." A copy of this ordinance is available for viewing a City Hall.</p>	

7. Topic: Resolution 4130(25) approving an amendment to the City of Burlington's health care plan.	Presenter: David Walsh
<p>Purpose: Police Chief David Walsh is recommending to amend the current City Health Care Plan to include a more clear definition of "medical emergency" and "out of area" emergency coverage. The amendment would allow an employee who has a medical emergency and visits a preferred provider emergency facility and receives treatments from a pathologist, anesthesiologist, radiologist or an emergency room physician to be covered on the insurance plan under "preferred providers". This would mean that even if the doctor is not in the PPO network, the services provided would still be covered as if they were.</p>	

8. Topic: Resolution 4133(28) authorizing the submittal of a State Grant Application for the purpose of conducting a Clean Sweep Program.	Presenter: Larry Gobel
<p>Purpose: Lately, several inquiries have come from city residents regarding disposing of hazardous waste materials, such as paint, solvents and the like. At this moment, the City does not have a program in place to handle hazardous waste and normal garbage collection will not accept such items. Without an outlet to dispose of hazardous items, improper storage or disposal could occur, affecting the groundwater, environment and residents overall health. After much research by both Larry Gobel and Connie Wilson, a Clean Sweep Program, which will offer an opportunity for the public can dump these items, seems to be the best approach to this problem. This resolution will allow the Department of Public Works to file applications with the state to receive grants for the Clean Sweep Program, covering approximately 75% of the costs. The additional 25% of the costs that the City would pay will need to be addressed as to how the Council would like to budget for the program. The grant applications for the 2008 program must be turned in by July 20, 2007. Further action can proceed at the July 17, 2007 Council meeting if found necessary and still meet deadlines.</p>	

9. Topic: Resolution 4132(27) naming the Mayor as the Authorized Representative of the City of Burlington for the purpose of filing for Recycling Grants to responsible Units and Recycling Efficiency Incentive Grants.	Presenter: Larry Gobel
<p>Purpose: At the request of the Wisconsin Department of Natural Resources, this resolution will update the Authorized Representative for filing for Recycling Grants to "Mayor". The current listed Authorized Representative is Jeanie Hefty, last updated in 1993. This item is merely a housekeeping item.</p>	

10. Topic: A conceptual discussion regarding having a presentation on Conservation Subdivisions at a future Committee of the Whole meeting.	Presenter: Alderman Simenson
<p>Purpose: Alderman Simenson is requesting that Jeffrey Sanders, OMNNI Associates, be invited to a future C-O-W meeting to make a presentation on conservation subdivisions. David Torgler has also suggested having the City of Burlington Planner, Patrick Meehan come to speak on the subject. A conservation subdivision is unlike a traditional subdivision and offers "cluster development", with residences close together on smaller lots surrounded by preserved open space that is protected from future development. It can provide scenic views, walking trails, and rural landscapes.</p>	

11. Topic: A discussion regarding the City's support of Assembly Bill 409.	Presenter: David Torgler
<p>Purpose: Under the current tax incremental financing program, a city may create a tax incremental district (TID) in part of its territory to foster development if at least 50% of the area to be included in the TID is in need of rehabilitation or conservation, suitable for industrial sites, or suitable for mixed-use development. Before a city may create a TID, several steps and plans are required. These steps and plans include public hearings, preparation and adoption by the local planning commission, approval by the common council, approval of the city's joint review board and adoption of a resolution by the common council. Currently a planning commission may adopt an amendment to a project plan, which requires the approval of the common council and the joint review board, as well as the same findings that current law requires for the creation of a new TID. Also under current law, once a TID has been created a city makes the initial expenditures for the project costs of the TID. These costs include public works such as sewers, streets, and lighting systems; financing costs; site preparation costs; and professional service costs. If the value of the property in the TID increases due to the development in the TID, the city's project costs are paid back from the property taxes generated by the increased value of property in the TID. This bill authorizes a city to make or incur an expenditure for a project cost in an area that is within a radius of up to one-half mile of the TID's boundaries, provided that the city's proposed expenditure is approved by the joint review board. This bill will go to the Ways and Means Committee on July 11, 2007. Due to the timing of this, Motion 07-545 is on tonight's Council agenda for approval.</p>	

12. Topic: Resolution 4134(29) approving a license agreement with Baseball 2000 to use the City's "Chocolate City USA" logo for the 2007 U-16 State Baseball Tournament.	Presenter: David Torgler
<p>Purpose: Baseball 2000 will be hosting the 2007 U-16 State Baseball Tournament later this month at Ginger Beaumont Field and has requested a license to use the City's "Chocolate City USA" logo as part of their printed materials, including informational products and tournament shirts. Pursuant to the City Code the City Council may grant licenses for use of the City's logo by adoption of a resolution. Inasmuch as the time between the receipt of this request and the date of the tournament being short, and that the City has encouraged Baseball 2000 organizers to bring tournaments to our community, this item is included on tonight's Council agenda for consideration.</p>	

13. Other Matters

14. Adjourn

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.